

**6:30PM MARCH 31, 2003 MUNICIPAL BUDGET WORKSHOP SESSION
PLEDGE OF ALLEGIANCE**

ROLL CALL:

| | | | |
|------------------------|-----|------------------------|-----|
| COMMITTEEMAN BRODERICK | YES | ATTORNEY KEVIN STARKEY | N/A |
| COMMITTEEMAN GRISANTI | YES | ADMINISTRATOR KENNEDY | YES |
| COMMITTEEMAN REILLY | YES | TOWNSHIP CLERK EDEN | YES |
| DEPUTY MAYOR GIBLIN | YES | | |
| MAYOR KAFTON | YES | | |

As Clerk of this meeting, I publicly announce that in compliance with the provisions of the "Open Public Meetings Act" adequate notice of this meeting of the Jackson Township Committee has been advertised in the manner prescribed by law. This statement shall be entered into the Minutes of this meeting.

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| (a) Sending Notice as required by Section 13 of the Open Public Meeting Act to the required newspapers on March 13, 2003 (publication on March 17, 2003) |
| (b) Posting the advance written notice on the Official Bulletin Board in the Municipal Building. |
| (c) Filing the advance written notice of the Township Clerk for the purpose of public inspection. |

COMMENTS FROM TOWNSHIP COMMITTEE MEMBERS

MAYOR KAFTON: He welcomed everyone to the 2nd 2003 Budget Workshop.

6:30 PM OPEN MEETING

COMMISSION FOR THE DISABLED – 373

Administrator Kennedy explained that Mr. Rubio is expanding his programs and they do a terrific job. Deputy Mayor Giblin explained Mr. Rubio did ask if the amount of hours for one of his clerks could be increased on an as needed basis up to 29 hours. The employee now works 19 hours and when there are various functions it might amount to more.

COLLECTION OF TAXES – 145

Michael Campbell, Tax Collector, he began by saying that they previously had a position added that wasn't filled last year and they would like to fill it this year. Deputy Mayor Giblin stated they understand the importance of keeping a resident friendly staff and that does take some time for them to come aboard and learn the ways of the department. That one position that was not filled they intend to fill this year. Mr. Campbell then spoke about his O&E and went line by line. Committeeman Reilly asked Mr. Campbell to explain Contractual Services because it went up almost 1,000% from last year. Mr. Campbell explained that it isn't an increase, they were suppose to do a foreclosure last year, but didn't get around to it. This year they are gearing up to do it again, that is the money that wasn't spent last year. Administrator Kennedy explained that he would like to let the Committee and the residents know that the Tax Collector's Office in 2002 collected 98.07% of taxes out of 100%. Mayor Kafton stated that Mr. Campbell also cut his budget this year.

WILLIAM SANTOS, 457 LEMING ROAD: He began by saying that he agrees with Mr. Kennedy, Mr. Campbell is doing a good job with a 98% collection rate. (inaudible) He went on to ask the amount collected and the amount that is passed on to the Board of Education and is it based on 98% or 100%? He stated that they will eventually collect about 6 Million dollars in school taxes with added assessments. Mr. Campbell explained that they do collect 98% , but that it may not be fair to say because what makes up the

delinquency rate, a large portion of that may be the added assessments because they get billed in October and it is due in November in a short period of time. He then explained that they sent out about 11,000 bills all together and the amount of money collected is around \$2,860,000. He stated that he believes that 57% or 58% goes to the schools and it is based on 100%. Deputy Mayor Giblin asked if the \$2.8 Million of added assessments if that is based on a full year basis? Mr. Campbell explained that some of that is prorated because some houses come on for a year and some come on for a couple of months, etc. Committeeman Grisanti asked what is the amount that it costs to run his department for a year and how much does the Township get back from the School Board? Mr. Campbell said just in salaries last year it was \$240,000 and they don't receive anything back from the School Board.

STREETS AND ROADS - 290

Sergio Panunzio, Director of DPW, stated that there are four divisions in the department, first being Streets and Roads, Building and Grounds, Animal Control and they also run a transfer station and a compost facility. Deputy Mayor Giblin stated in regards to the Streets and Roads, specifically Account 290 they have maintained a level workforce, they maintain a stable budget in relation to last year in terms of employees. As far as his O&E, it is consistent from last year except for the Road Supplies, Account 125. Mr. Panunzio stated as far as that account they had failed as a department to have a comprehensive road improvement/maintenance program. As you look back on the budget, even though it is in the operational part, there is a maintenance program hopefully that will go back into the line. He explained that he and the engineer are going through various areas of the community and have been establishing a road/maintenance program. Deputy Mayor Giblin said they are trying to come up with a way to keep our roads in smoother operating capacity on a yearly basis. Committeeman Reilly explained that he has identified about \$260,000 in recommended proposed cuts. He said there is a vacant position for an Assistant Public Works Director and he recommended the elimination of that position in an effort to provide some tax relief as well as to provide at least the \$500,000 to the School Board. He stated that he doesn't believe in adding middle management at this time. He later asked if there was any documentation that this position would pay for itself? Deputy Mayor Giblin stated that Mr. Reilly, as the Deputy Liaison to Public Works, has never spoken to Mr. Panunzio regarding this until today. He explained that he speaks with Mr. Panunzio quite frequently and they realize the cost savings by having an Assistant Public Works Director. He stated that the position of Assistant Public Works Director would almost cover itself just by eliminating overtime for having to call in a Supervisor and someone else to do the work when there is an emergency. Mr. Panunzio stated that the Public Works Department has not kept up with the times as the Community has grown. They currently have two Supervisor positions, but because of labor contracts they are not allowed to perform certain tasks. He proposed to the Liaison to Public Works is to cut these two positions back to working foreman where they would have supervisors responsibility, but now the Union would allow them to work. By doing that he would need an assistant to oversee those departments. He said that his supervisors are willing to work and go out there and supervise the crew such as the Road Repair Division rather than stay back and not be able to do anything. The Assistant Public Works Director would not only absorb those responsibilities but also absorb the roles of the recycling facility, the transfer station and the compost facility. He said that his department is lacking in Administration. He is the only one with the authority to sign anything or do anything managerial. He also added that there is 6 vacant positions in his department that he isn't looking to fill. Committeeman Grisanti explained that when he was first a Committeeman there was a position in Public Works called an investigator, he didn't know what that person did and they did away with that position. He stated they need an Assistant for DPW because he sees what the Director goes through every day with all the new streets added. He explained that they are talking from a service position they are not trying to make Mr. Panunzio's life easier. Committeeman Broderick stated if Mr. Reilly wants to see how Public Works is really structured he would be willing to give him a list of towns that he represents and he can go in and ask questions. When you look around, the nonworking Supervisor tenure is a thing of the past.

WILLIAM SANTOS, 457 LEMING ROAD: He asked what the savings is per individual once there is a reduction in salary with the demotion? Mr. Santos then added

that a Salary of \$55,000 is still in the budget for the person that doesn't exist. He later told Mr. Grisanti that he stated that money comes out of the Sick Trust Fund then why is it still left in the budget you can't have it both ways? Mr. Panunzio explained that one of those positions is not completely filled because he has retired. Mr. Grisanti stated that they can't give any information about any personnel decisions that they are making. He later added that you can't eliminate the line item when that individual is still employed by Jackson Township. He is still employed due to sick time, etc. for a certain part of 2003. This goes back to the Sick Trust Fund that Mr. Reilly wanted eliminate. Deputy Mayor Giblin stated that for that Supervisor the amount budgeted is not \$55,000 there is a prorated share that he is being paid this year of \$26,000.

GARY BLACK, 76 LEWIS LANE: He asked how many people work in the Public Works Department. (inaudible) Mr. Panunzio stated there are many different titles and a total of about 97 people. The Supervisor can't perform the work because of the union, therefore, they would call in the individual that would be certified to do that work. That is the way the structure works and there is a Supervisor in each division.

COMMITTEEMAN GRISANTI: He asked Mr. Panunzio when he was with Mr. Reilly for a ½ hour during the snow storm did he ever say anything to him about his ideas on picking up the garbage at no cost to the taxpayers? Mr. Broderick asked did he ever ask how much a garbage truck was? Mr. Panunzio replied no. Committeeman Reilly stated he did.

MR. ALLMAN: He asked under Road Supplies what kind of materials did Mr. Panunzio want? Then he stated it is more equipment than supplies. Mr. Panunzio replied basically slurry seal, a functional jackhammer or a compressor.

COMMITTEEMAN REILLY: He stated for Mr. Panunzio and Mr. Broderick's clarification the idea for trash pick-up on a Township wide basis has nothing to do with the Public Works Department. He said the recommendation was for a bid to go out for township wide service. Mr. Grisanti asked who would pay for that and how can the homeowner recoup property taxes? He then stated he now knows that township wide garbage pick-up won't be addressed in this year's budget and it is just an idea to be explored. Mr. Reilly explained that the Town would pay for that through property taxes that are deductible to the homeowner. If you contract a service out you get a rate and then it comes off the property taxes and the homeowners can recoup it. He said it is just an idea and he doesn't have a proposal worked out yet. Committeeman Broderick stated that is not what he said during the debates.

SNOW REMOVAL - 300

Mr. Panunzio explained they are expecting the price of salt to increase even though they buy it from the County Co-op because of the war. Mr. Kennedy explained that in this budget inside the cap they are budgeting \$175,800 and outside the cap, because of the storms we just had, they put in this budget \$373,000. So the total they have for snow removal is \$548,000. However, they are making application through the State and hopefully will get some of that money back from the 21" storm. If they do get money back it will come back and be used in next year's budget.

GARY BLACK, 76 LEWIS LANE: He asked as far as snow plowing are there contracts with outside companies and do they do all the plowing? In closing, he stated that with all the snow that we have had this year they did an excellent job. Mr. Panunzio stated that there is a process in place. At one time they had different rates for each contractor. Basically, what they have told them now is this is the rate that we are expecting the services for and can they provide it. If it is a small job they will do it in-house, if it is more than that, then they will have a contractor do it.

WILLIAM ALLMAN: He began by saying they did do a great job during the storms. He then said that Mr. Panunzio spoke about renegotiating prices with the contractors they have for snow removal. Mr. Allman said the price depends on the size of the machine that is brought in such as a front loader or a side loader. These contractors were getting the same rate no matter what size equipment they were using. Mr. Panunzio stated that isn't necessarily true, they were called in by necessity. Certain days, if that is all the

contractor had to provide us with and we couldn't do the job with a pick-up truck then we didn't have a choice. We didn't pay the contractor more because all they could provide us with was a big machine

MR. SANTOS, 457 LEMING ROAD: He asked the exact amount that was spent on snow removal for 2003? Lily Ann Farley stated that out of the \$175,000 budgeted we probably spent about \$130,000 and out of the \$280,000 about \$240,000. Mr. Kennedy stated that the money we put outside the cap is what we spent. Deputy Mayor Giblin stated that Ms. Farley would get him a print out of exactly how much was spent.

SOLID WASTE RECYCLING – 305

Deputy Mayor Giblin explained that recycling is a contractual service and they left the same amount with a small increase. Mr. Panunzio explained that the small increase is because in June the new Waste Management Contract goes up about \$1,100.

BUILDING GROUNDS – 310

Deputy Mayor Giblin stated that this was the same as last year with contractual increases.

VEHICLE MAINTENANCE – 315

Deputy Mayor Giblin stated that this is the mechanic staff and the amount remains the same as last year.

WILLIAM SANTOS, 457 LEMING ROAD: He stated in the Other Expense Account the number is different. Deputy Mayor Giblin explained that this is a typographical error and thank you for pointing it out.

GYPSYMOYTH/MOSQUITO CONTROL – 320

Approved as Submitted

ANIMAL CONTROL SERVICES – 340

Mr. Panunzio stated that the staff is three part-timers and they really should consider bringing back a full-time Animal Control Officer because of the size of the Township.

WILLIAM SANTOS, 457 LEMING ROAD: He asked what is the amount generated by the dog licensing? He also asked why two full-time clerks are needed in that office? Mr. Panunzio will provide Mr. Santos with the amount for dog licensing. He explained that one of the full-time clerks comes over to Public Works to help out because one of his principal clerks is on leave.

PARK MAINTENANCE – 375

Deputy Mayor Giblin stated that this is basically the same as last year.

MR. ALLMAN: He asked if this was an outside contractor who handles this and if it was put out to bid? He later asked if they are happy with the services. Deputy Mayor Giblin stated that this is an outside contractor and it did go out to bid. They are very happy with the services.

WILLIAM SANTOS, 457 LEMING ROAD: He asked who the contractor was? Deputy Mayor Giblin stated the contractor is L.J. McKransky.

GARY BLACK, 76 LEWIS LANE: He asked if there are any employees out of the parks department? He then asked why this is outsourced and are they looking down the road to bring it back under Building and Grounds? Mr. Panunzio stated that they do have a Building and Grounds department. This is outsourced because you need licenses to use certain chemicals, which they don't have. They are also not experienced enough to maintain the fields. Deputy Mayor Giblin explained that when he came on the Committee two years ago they attempted to staff the department in terms of the qualifications in field maintenance. Unfortunately, it didn't prove quite successful due to the inability to understand what is necessary for field maintenance. The grounds department still does basic island repairs, corners and curbs. He said maybe sometime down the road they would stop using an outside contractor. Committeeman Grisanti

stated he thinks they may always need an outside contractor because they would need to know how high the mound needs to be along with base height, etc.

ELECTRIC - 430

Approved as Submitted

STREET LIGHTING – 435

Approved as Submitted

WILLIAM SANTO, 457 LEMING ROAD: He asked what the estimated number of street lights the township pays for, because it seems substantial and there is no back-up? Mr. Panunzio will get him a number.

GARY BLACK, 76 LEWIS LANE: He asked if the town pays a flat rate or how much electricity each light uses? Mayor Kafton stated they pay a flat rate per light.

NATURAL GAS – 446

Deputy Mayor Giblin stated with the fluctuating situation in the world today they thought it would be prudent to put a little more money in that account because of the unforeseen circumstances.

HEATING OIL – 447

Approved as Submitted

WILLIAM SANTOS, 457 LEMING ROAD: He asked what they use heating oil for? Mr. Panunzio stated that they have a couple of generators and the wood shop building requires heating oil.

SEWAGE/WASTEWATER TREATMENT – 455

Deputy Mayor Giblin explained that this is basically to see if we can try and take over some of the other basins for the residents.

FUEL & PETROLEUM – 460

Deputy Mayor Giblin stated this is the same situation they have with the gas.

WILLIAM SANTOS, 457 LEMING ROAD: He asked what the actual year end expenditure for this is and what is the exact calculation. Lily Ann Farley will provide him with the exact number. Mr. Kennedy stated this number is a guess because you never know the way things are going today. He then said he will provide Mr. Santos with the information.

LANDFILL DISPOSAL – 465

Deputy Mayor Giblin stated that these are basically tipping fees. They are expecting an increase from Ocean County and also haven't started paying on the leaf disposal yet until the later part of last year and they are going to have to incur the full cost this year. They are exploring different ways to reduce that account.

RECREATION SERVICES & PROGRAMS – 370

Anne Alberta stated they did cut 5% on O&E as requested. Deputy Mayor Giblin stated the staff has remained the same and they run many wonderful programs and hopefully they will be able to add new ones to our community.

WILLIAM SANTOS, 457 LEMING ROAD: He stated that the seasonal salaries were recommended at around \$159,000 and then cut to \$150,000 can you identify the programs that were cut to get to that number. Deputy Mayor Giblin stated that no programs will be cut this year. Most of the recreation programs are self supporting based on the fees that they generate. That was proposed by the former Superintendents recommendation.

GARY BLACK, 76 LEWIS LANE: He asked if there was anything in this budget dealing with the pool? Deputy Mayor Giblin replied no.

OFFICE OF GOLDEN AGE – 372:

Administrator Kennedy explained that the O&E was reduced from last years proposed.

WILLIAM SANTOS, 457 LEMING ROAD: He asked what the Senior population is in Jackson Township. Mayor Kafton stated there are many Seniors and they are not cutting any services in the Senior Department.

COMMUNITY ALLIANCE /DRUG ABUSE – 176

Deputy Mayor Giblin stated that much of the money for this is from the County in terms of grants and it is a wonderful program that Mr. Ferrarelli heads.

MUNICIPAL PROSECUTOR – 275

Deputy Mayor Giblin stated that this is basically a contractual item.

MUNICIPAL COURT – 490

Erin DiCristina, Court Administrator, explained that this is pretty self explanatory and similar to last years. Deputy Mayor Giblin said that there was a small contractual increase in staffing. The O&E was increased because Erin had asked for in her capital an improvement to her filing system that is quite necessary. We felt it shouldn't be put in to the capital because we would pay more money for an item that was about \$30,000. He stated for the public's edification that there was a lack of filing systems that haven't been addressed in many years. Judge Hyman spoke about the new video conferencing system. Budget as submitted was approved.

PUBLIC DEFENDER – 495

Deputy Mayor Giblin stated that this is also contractual on a case by case basis.

NJ/DCJ BODY ARMOR GRANT -750

Deputy Mayor Giblin stated that this was a State Grant they received last year.

VOLUNTEER AMBULANCE AID

Committeeman Broderick explained that they are actually showing an increase this year from last year of \$5,000. They have been very successful in gathering new volunteers and repairing the vehicles at the DPW when the new garage is up and running. They believe this will be efficient using the garage for repairs. The increase here is applicable to what their needs are going to be this year. He spoke about the radio system that will also be coming on board outfitting the equipment they have. They also asked him to remind the Committee to have their grant writers look for some kind of grants because a number of their ambulances are getting high mileage and they should really start looking into acquiring some kind of grant money to purchase a new one.

POLICE DEPARTMENT – 240

Sam DePasquale, Director, stated they will be putting on four additional police officers this year and they will be replacing two. He stated that he also would like to add more Specials, which aren't any cost unless they use them. They are needed because they provide services such a traffic control and they also work at special affairs.

WILLIAM SANTOS, 457 LEMING ROAD: He asked what the total number of sworn officers was? Mr. Depasquale told him there are 80 officers plus 4 in the academy.

GARY BLACK, 76 LEWIS LANE: He stated that the State has a table showing how many officers there should be per population. He asked how we stand compared with that table? He later asked if the Director is comfortable with the number of officers we have. Director DePasquale stated that he believes that we are where we should be in comparison with that table. He then explained that you have to be careful with that because in Jackson we are unique in certain things. We are spread out, therefore you have to decide how fast you want to be for back-up for the safety of the officers. He said he is comfortable where they are now, but he has proposed to the Township that we continue to grow at a steady rate until we reach a certain number.

MEL SCHUBERT: He asked how many superior officers (Sergeants and up) there are and are they included in the 80. He then asked how many men are in the Detective

Bureau. Mr. DePasquale said that there are a total of 16 superior officers. There are 9 people in the Detective Bureau.

DIRECTOR DEPASQUALE: He stated that his O&E is self explanatory. He went on to say that in the last several weeks he lost a police car that isn't included here. Car 317 was totaled in an accident and needs to be replaced. He explained that he received about \$12,000 from the insurance company and will need an additional \$11,000. Committeeman Reilly asked what the total fleet of vehicles was? Mr. Depasquale stated that there is about 45 to 50 vehicles and this includes every vehicle they have.

GARY BLACK, 76 LEWIS LANE: He asked about the amount of money they are getting back from the insurance company for that car that was in an accident? Captain Dunton explained that this car was an older car and because of depreciation that is why the amount of money they are getting back in low.

REVIEW 2003 CAPITAL IMPROVEMENT BUDGET – 901

Administrator Kennedy explained that in the capital improvement budget there is a number in there of \$176,000 with a 5% down payment. He stated that he provided them with a list for their consideration of projects that some of them had stated they wanted to consider in this year's budget.

- 1) Road Improvements – Vath, Basso and Jordan – A little over 1 Million Dollars with a DOT Grant for 2 years at \$320,000. There is a contingency of 37,000 with a total of 1.1 Million Dollars.
- 2) Manhattan Street Road Improvements - \$500,000
- 3) Acquisition of Public Works Equipment and Purchase of Medal Structure (Butler Building) - \$500,000
- 4) Purchase of the Police Communication System. - \$4 Million
- 5) Security System for the Municipal Building and the Justice Complex - \$50,000.
- 6) Reconstruction of Anderson Road and the interlocal work with the County - \$80,000

The total of this proposal is \$6,230,000. If you consider doing this in 2003 budget you need a 5% down payment of \$311,500. Again, you would be increasing your debt, but these projects are priority and you should really consider doing them.

WILLIAM SANTOS, 457 LEMING ROAD: He asked if there was a list of these capital improvements available? He later stated that by not giving the public the list they are keeping secrets. Deputy Mayor Giblin explained that these are proposed items so nothing is definitive yet until they actually introduce the bond ordinance where they would have all the back-up information presented at the two hearings. When the final wish list comes out they will propose it for a bond ordinance that is when the information will become available. Mayor Kafton asked Mr. Kennedy to make copies of the front page listing the capital improvements for the public.

GARY BLACK, 76 LEWIS LANE: He asked why they are only putting 5% down. He explained that if they put more money down they won't have as much interest. Mayor Kafton explained that borrowing money today is incredible cheap, so why would they want to take it out of their pocket. He later added that this town is growing and they do have to maintain the roads, upgrade our communication system for the police department, etc. They can't stay in the dark ages here any longer. Committeeman Broderick explained that if you refinance your mortgage now they are actually telling you to borrow more to use for college, upgrading your home, etc.

WILLIAM SANTOS, 457 LEMING ROAD: He stated that under the 2002 appropriations there is \$1 Million dollars for recreation improvements. Where did that money go? Lily Ann Farley explained that it is in a reserve account.

MR. ALLMAN: He asked if there is any money for recreation use or additional properties? Mayor Kafton stated they just said they have money in a reserve account for recreation. Deputy Mayor Giblin stated that they can't speak about any properties that they may or may not purchase at this time because it may effect the negotiations.

CHANGES:

Administrator Kennedy listed the requested changes as follows:

Purchasing 100A – Denise Hammerstone asked them to reduce line 044 by \$500 and then requested that line item 057 – Office Furniture be increased by \$3,000.

Clerk – 057 – Township Clerk Eden requested an additional \$1,600 in her budget for Office Furniture.

Tax Assessor – Dennis Raftery - 028 – Professional Services increase by \$500
- 023 – increase by \$300 to replace Camera

CFO/Purchasing Agent – They asked to add a clerk and they would split it between the two departments -- \$21,207. They would be adding about \$10,000 each to the line item in the budgets for salaries.

Police – Director DePasquale requested an additional \$11,000 for the replacement of their car.

MAYOR KAFTON: He addressed Township Clerk Eden and explained that he was in the Clerk's office today and he doesn't see anything wrong with those desks. He later added that maybe they could find used desks at a better price. Township Clerk Eden explained that she checked and those desks about 25+ years old. Committeeman Grisanti explained that if you compare purchasing and what they are working with to the clerk's office he would suggest that they do purchasing this year and have Township Clerk Eden carry that over to next year. Mayor Broderick stated that he has a problem with an additional \$7,000 for desks. He feels that it could be done cheaper. Committeeman Reilly stated that he has been looking to cut wherever he can. As Dora Karker suggested he has located 12 line items dealing with office equipment/furniture. If you take them out it comes to about \$45,850. If you take those same line items of the previous expenditure from the previous years it comes to about \$26,738. The difference of about \$19,000. If we could take that and even give it an increase of about 11% it is about \$30,000 and that still leaves us with \$15,850 of savings. Then you can let the Administrator prioritize from that \$30,000 what everyone needs. Mayor Kafton asked him to provide everyone with a copy of his proposal. Committeeman Grisanti stated that he would give purchasing the \$7,000 maximum this year and address the Clerk's office next year. If purchasing only spends \$5,000 then the additional money can be given to the clerk's office. He is not in favor of doing it the way Committeeman Reilly suggested putting this money in one account and then having the Administrator decide. He feels they are the Committee and just to say cut it in half and then throw it back to the Administrator they would be side stepping their responsibilities. Due to the time restraints they have to make a decision.

MAYOR KAFTON: He asked for a vote to be taken of the Township Committee to decide on the changes that were requested.

Police - \$11,000

YES: BRODERICK, GRISANTI, REILLY, GIBLIN & KAFTON

CFO/Purchasing Clerk - \$21,207**YES: BRODERICK, GRISANTI, GIBLIN & KAFTON****NO: REILLY****Tax Assessor - \$800****YES: BRODERICK, GRISANTI, GIBLIN & KAFTON****ABSTENTIONS: REILLY****Purchasing – \$7,000****YES: BRODERICK, GRISANTI, GIBLIN & KAFTON****NO: REILLY**

COMMITTEEMAN REILLY: He voted No because he would prefer for the Committee to consider his recommendation.

COMMITTEEMAN BRODERICK: He added that he would like to make sure that they look into getting the lowest price possible. The additional money can go to the clerk's office.

Clerk - \$1,600 (Hold off until next year)**YES: BRODERICK, GRISANTI, REILLY, GIBLIN & KAFTON**

MAYOR KAFTON: He stated that they are holding off on the \$6,679 for the furniture for the Clerks office. Any additional money from the \$7,000 that Purchasing doesn't spend will go to the clerk's office for furniture.

DEPUTY MAYOR GIBLIN: He explained that the money the Clerk is asking for is an additional \$1,600 increase.

COMMITTEEMAN REILLY: He again stated that he wanted to request that at least \$500,000 be given to the schools. Committeeman Broderick asked if they should just hand over the \$500,000 to schools and let them decide how to use it? He suggested that the money be earmarked for specific things.

REVIEW OF REVENUES (PROPOSED):

Administrator Kennedy listed the items:

2003 Surplus - \$6.2 M

Total Local Revenues \$1,845,700

State Aid - \$4,506,881

Uniform Construction Code - \$1,599,000

Special Items of Revenue - \$285,517.12

Special Items General Revenue – 344,500

Total Miscellaneous Revenue - \$8,581,593.17

Receipt from Delinquent Taxes - \$1,470,000

Grand Total General Revenues \$16,251,593.17

Local Municipal Tax (Reserve for Uncollected) - \$13,978,449.93

Total General Revenues - \$30,230,043.10

SUMMARY OF APPROPRIATIONS (PROPOSED)

Total General Appropriation within Cap Proposed - \$22,450,360

Operations excluded from the Cap - \$1,710,490

Additional appropriations offset by revenue \$16,904

Private/Public Programs offset by Revenue - \$364,655.17

Total excluded from the cap - \$2,092,049.17

Capital Improvements - \$176,000

Municipal Debt Service paid off 2003 - \$2,969,311

Deferred charges excluded from cap - \$76,000

Transferred to Board of Education - \$250,000

Reserved for uncollected taxes - \$2,216,322.93

Total General Appropriations - \$30,230,043.10

ADMINISTRATOR KENNEDY: He explained that there is a line item appropriating \$250,000 to the Schools and that is with no tax increase. If they are considering giving the School Board another \$250,000 you are looking at a penny increase, unless you move some things around within this budget between now and Monday night. Mayor Kafton stated they are proposing \$250,000 to the School Board and they would like to designate it to a capital fund. This Committee has shown over the years that they have cooperated with the school board in reference to land and shared services. By them giving the School Board money and helping with a capital project this year, they would probably be one of the first municipalities in New Jersey to do this. They have to be careful with their own budget. He spoke about the 2% uncollected taxes that comes out to about \$800,000 and 56% of that goes directly to the School Board even though they haven't collected it yet.

COMMITTEEMAN GRISANTI: He explained that his and Deputy Mayor Giblin's goal was to give the School Board \$500,000, but with all the cuts they couldn't get there without a tax increase. Committeeman Reilly explained that he gave them \$268,000 and again \$15,000 to consider. They are half way there, so let's see if we can push the rest of the way. Deputy Mayor Giblin asked how Committeeman Reilly came up with these numbers? He asked him to explain the cost savings of approximately \$82,000 from the Aide to the Mayor? Committeeman Reilly stated that number is salary and health insurance. He stated in the past this was handled by the Administrator and Committee Members. He doesn't quite understand the functionality of this position. Committeeman Grisanti asked if he knows how many calls the Aide to the Mayor assists residents with on any given day? Mayor Kafton stated if Mr. Reilly came to the building more often and spoke to the staff he might understand more.

COMMITTEEMAN BRODERICK: He asked Mr. Reilly if he still wanted to reduce the Sick Trust Fund after hearing the testimony that was given on Saturday. Committeeman Reilly replied that he is still willing to discuss it, however, he requested back-up on this during the March 29, 2003 Workshop Meeting, but as of today, he never received it. Committeeman Broderick asked Mr. Reilly if he then called town hall (between Saturday and now) to investigate what actually comes out of this trust fund? Committeeman Reilly stated no, but that he spoke to the entire Committee about it Saturday and they said they would have the back-up for him. Committeeman Broderick told Mr. Rielly that he was incorrect and was told to contact personnel for the back-up. Mayor Kafton stated that Mr. Reilly should not rely on the Committee to get him the back-up; that is his responsibility. Committeeman Broderick then thanked all the Department Heads for coming in and sharing their budgets and for cutting their budgets from last year. He thinks that the \$250,000 as Mr. Grisanti proposed in 1998/1999 should be shared with the School Board, but earmarked for a project and not just given to them to their general fund. The last time the Committee cut their budget we asked them not to hire administrators and they went out the next day and hired the same administrators they couldn't hire. He stated that his opinion is to pass those shared monies of \$250,000 to them and enter into an agreement to enter the budget as seen tonight and that is his recommendation for a vote here tonight. Committeeman Grisanti asked Mr. Broderick to amend his motion to include all our amended discussions tonight including the \$250,000 to the board. Administrator Kennedy explained they should clarify for the Public that the Board of Education is getting the benefit from this Committee of \$980,000. \$744,268 is the Cops Grant that goes directly to the School Board.

**MOTION TO ACCEPT THE BUDGET AS SEEN TONIGHT WITH
RECOMMENDED CHANGES: BRODERICK
SECONDED: GRISANTI
YES: BRODERICK, GRISANTI, GIBLIN & KAFTON
ABSTENTIONS: REILLY**

PUBLIC DISCUSSIONS – 2003

TERRY REHIMAN: She asked what line item does the \$250,000 they are allocating to the Board of Ed go to? She then asked if the monies that have collected through taxes for the schools turned over to the Board of Ed by a pre-approved schedule of payments? Deputy Mayor Giblin stated the \$250,000 is under Account 405, Sheet 28 of the Financial Statement. Lily Ann Farley stated the money is given to the Board of Education on a monthly basis.

MOTION TO ADJOURN BY: GIBLIN

MOTION SECONDED BY: BRODERICK

YES: BRODERICK, GRISANTI, REILLY, GIBLIN & KAFTON

8:50 PM

COMMITTEEMAN REILLY: He thanked the rest of the Committee for their consideration.

RESPECTFULLY SUBMITTED,

**ANN MARIE EDEN, R.M.C.
TOWNSHIP CLERK**

AME/tvc