

For Tree Removal Applicants/Certified Tree Experts:

On April 17, 2017, New Jersey Board of Tree Experts' rules were adopted and approved on the New Jersey Register. The Board of Tree Experts can now fully implement the Tree Expert and Tree Care Operator Licensing Act of 2010. This full implementation of the Law and the Rules will directly affect all tree care companies doing business in New Jersey and will affect you as the law permits the transfer of a Certified Tree Expert to a Licensed Tree Expert.

Tree care companies have **60 days from the ruling or until June 16, 2017 to register their business** and then have 360 days (until April 12, 2018) or four exam periods, whichever is later, to have at least one licensed individual working full time in the company. Companies must also provide the Board of Tree Experts with documented proof that they have administered proper safety training to their crews, and maintain a minimum amount of insurance and worker's compensation.

The Licensed Tree Expert (LTE) will be able to offer all the services of the Licensed Tree Care Operator (tree pruning, repairing, brush cutting or removal, tree removal, and stump grinding or removal) **plus** tree establishment, fertilization, cabling and bracing, lightning protection, consulting, diagnosis, and treatment of tree problems or diseases, tree management during site planning and development, and tree assessment.

The law defines several ways an individual can obtain a license, including taking the examinations, by grandfathering in to an LTCO or by submitting a reciprocity application for a sustainably equivalent license or credential. Licensees will have to obtain 32 Continuing Education Credits over two years as part of the Licensing process. The annual Garden State Tree Conference in Atlantic City each March can help members obtain needed credits.

Current Certified Tree Experts will be transferred to Licensed Tree Experts with a procedure found within the Rules--Please wait until you are notified by the Board of Tree Experts on how to transfer from a CTE to an LTE. That Notification will be provided.

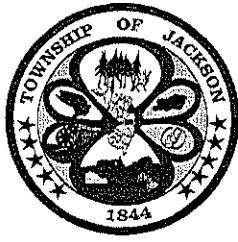
If you have not received your 2016 CTE card, please call the Board office or e-mail the Board at njtreeexperts@gmail.com. You will need a copy of your 2016 CTE card as part of the process.

Visit the New Jersey Board of Tree Experts website njtreeexperts.org to learn how this law could further affect your operations. Find all the Information and Forms needed to register your business and read the Rules and the Law.

Thank you, New Jersey Board of Tree Experts

Phone – 732-534-0982

Fax – 732-534-0983



**TOWNSHIP OF JACKSON
SHADE TREE COMMISSION
OFFICE OF THE FORESTER
95 WEST VETERANS HIGHWAY
JACKSON, NEW JERSEY 08527
SUBMIT APPLICATIONS TO 65 DON CONNOR BLVD.**

**INSTRUCTIONS FOR OBTAINING A DEVELOPMENT PERMIT FOR
THE REMOVAL OR DESTRUCTION OF TREES AND SHRUBS**

In compliance with Township Ordinance Chapter 405, you are required to complete the attached application with the following information.

Please complete and submit the following:

1. Fill in all applicable information and be as precise as possible in the "PURPOSE OF REMOVAL" section.
2. Sign form.
3. Pay application fee.
4. Attach the following, as applicable:
 - a. *Tax map of property with location showing cross streets or landmarks.*
 - b. *One copy of site plan, plot plan, or survey of property.*
 - c. *For new construction: Detail of area where tree removal is to occur and locate trees on plan, to include existing tree line, and on certain applications a tree locator number.*
 - d. *For existing lots: Sketch location of trees to be removed on submitted site plan, plot plan, survey, or hand drawn map.*
5. *For new construction: Stake, paint or flag all limits of clearing, including driveway, septic, centerline of roads, accessory structures, etc. and post Block and Lot PRIOR TO SUBMITTING APPLICATION.*
NOTE: In accordance with Chapter 405-10, the applicant is to install the required existing tree protection fence prior to the issuance of the tree removal permit.
6. *For existing lots: Stake, paint, or mark all trees to be removed on property.*

Failure to attach and perform the above information will delay the permit process. Please allow ample time for processing.

The Township Tree Specialist will perform a site visit on your property to observe all trees to be removed. If you would like to be present during the site visit please note the contact information below. You do not have to be present for the site visit and appointments may extend the time required for a review. An additional \$25.00 will be required if your application is deemed incomplete, tree protection fence has not been installed, trees have not been marked, or if perhaps you cannot keep your appointment.*

Tree replacement and/or fees, as per Chapter 405-9 and 405-11, will be noted on the permit and you will be notified by the Planning and Zoning office when the permit is ready for pickup. Tree removal work may be started only after the fee is paid and/or the tree replacement agreement form is signed by the applicant and the permit has been returned to the applicant. The permit is valid for 12 months from the issue date and only for the trees indicated on the application. Thank you for your cooperation.

**Ronald Dollman, CTE 473 (New Construction)
Jackson Township Tree Specialist 732-462-7400 (office) 732-409-0756 (fax)*

**Leo Kissling (Existing Homes) 732-684-2410 or 732-928-1200 x 1242*



APPLICATION FEE: \$10.00
REVIEW & INSPECTION FEE: \$25.00

If mailing, please send (2) separate checks, survey and application to;
95 W. Veterans Highway, Jackson, NJ

**TOWNSHIP OF JACKSON
TREE REMOVAL PERMIT APPLICATION
Per Chapter 405 of the Jackson Code**

DATE _____

PERMIT NO. _____

BLOCK _____ LOT _____ ZONE _____

NAME OF APPLICANT _____

ADDRESS _____

TELEPHONE NUMBER _____ FAX NUMBER _____

WORK SITE ADDRESS _____

NEAREST CROSS STREET _____

LOT SIZE (S.F./ACREAGE) _____

SUBDIVISION _____ SECTION _____

BLOCK AND LOT SHALL BE POSTED ON NEW CONSTRUCTION SITES.

IS THIS PROPERTY LOCATED IN THE PINELANDS? YES _____ NO _____

NUMBER OF TREES TO BE REMOVED _____ SPECIES _____

PURPOSE OF REMOVAL _____

ARE TREES BEING REMOVED FROM RESTRICTED AREAS? (i.e. wetlands, easements, buffers, etc) YES _____ NO _____

TOWNSHIP REGISTERED CONTRACTOR (if Applicable) NAME & ADDRESS _____

"I/WE HEREBY MAKE APPLICATION FOR A PERMIT TO REMOVE OR DESTROY TREE (S) AND/OR SHRUB (S) NOW GROWING IN JACKSON TOWNSHIP, AND GIVE CONSENT TO ALL JACKSON TOWNSHIP CODE ENFORCERS, OFFICERS AND TREE SPECIALISTS TO ENTER MY PROPERTY TO MAKE ANY APPROPRIATE INSPECTIONS TO INSURE COMPLIANCE WITH THE JACKSON TOWNSHIP CODE, AND WILL COMPLY WITH THE REVIEW REQUIREMENTS AS STIPULATED BY THE TREE SPECIALIST."

TREES MUST BE MARKED PRIOR TO SUBMITTING APPLICATION.

OWNER/RESPONSIBLE PERSON (Print) _____ (Signature) _____

ESCROW NO. _____ BILLING NAME & ADDRESS _____

PLEASE DO NOT WRITE BELOW THIS LINE

APP. FEE PAID \$10.00 CASH/CHECK NO. _____ RECEIPT NO. _____ REC'D BY _____ DATE _____

RE-SUBMIT FEE _____ CASH/CHECK NO. _____ RECEIPT NO. _____ REC'D BY _____ DATE _____

REVIEW FEE PAID \$25.00 CASH/CHECK NO. _____ RECEIPT NO. _____ REC'D BY _____ DATE _____

RE-SUBMIT FEE _____ CASH/CHECK NO. _____ RECEIPT NO. _____ REC'D BY _____ DATE _____

TREE ESCROW FEE PAID _____ CASH/CHECK NO. _____ RECEIPT NO. _____

REC'D BY _____ DATE _____

NO. OF REPLACEMENT TREES _____ OR
REPLACEMENT DOLLAR AMOUNT (to be deposited into the Tree Escrow Fund) \$ _____

APPROVAL or DENIAL (DATE) _____

COMMENTS _____

Tree Specialist