



TOWNSHIP OF JACKSON
DIVISION OF CODE ENFORCEMENT
AND HOUSING

65 DON CONNOR BLVD
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JACKSON, NJ 08527
(732) 928-1200 EXT 1295 FAX (732) 833-0603

KEN PIESLAK
CODE COMPLIANCE SUPERVISOR
CODE ENFORCEMENT & HOUSING
732-928-1200 EXT 1231

JOSE RIVERA
CODE ENFORCEMENT OFFICER
HOUSING INSPECTOR
732-928-1200 EXT 1325

CONSTANCE SIDOR
CODE ENFORCEMENT OFFICER
HOUSING INSPECTOR
732-928-1200 EXT. 1230

WILLIAM CAMPBELL
CODE ENFORCEMENT OFFICER
HOUSING INSPECTOR
732-928-1200 EXT. 1292

RESIDENTIAL RESALE/RENTAL CCO APPLICATION

PAYMENT MUST ACCOMPANY APPLICATION-DO NOT SUBMIT ELECTRONICALLY
VOID AFTER 6 MONTHS

INSPECTION FEE IS \$75 WHICH INCLUDES INITIAL INSPECTION AND ONE RE-INSPECTION. EACH ADDITIONAL REINSPECTION WILL BE \$25. FAILURE TO OBTAIN A CCO AND COMPLY WITH THE CODE OF THE TOWNSHIP OF JACKSON, [CHAPTER 233, HOUSING STANDARDS] WILL BE SUBJECT TO A FINE OF UP TO \$500. COPY OF LANDLORD IDENTITY STATEMENT FOR RENTALS IS REQUIRED. CHECKS, CASH AND MONEY ORDERS ARE ACCEPTED. PERSONAL CHECKS MUST CONTAIN DRIVERS LICENCE NUMBER.

PLEASE PRINT OR TYPE REFERENCE #

BLOCK _____ LOT _____

ADDRESS TO BE INSPECTED _____ NAME OF BUILDING OWNER _____

ADDRESS OF OWNER _____ HOME PHONE# _____ BUSINESS PHONE# _____

NAME OF COMMUNITY _____

SIGNATURE OF OWNER OR AGENT _____ DATE _____ PRINT AGENT NAME _____

AGENT PHONE # _____ RESALE CCO _____ RENTAL CCO _____ RENTERS NAME _____

TYPE OF WATER SUPPLY: PUBLIC WATER _____ PRIVATE WELL _____ PLEASE NOTE: ORIGINAL (WHITE COPY) OF THE WATER CERTIFICATION FROM THE OCEAN COUNTY BOARD OF HEALTH MUST BE SUBMITTED BEFORE THE CONTINUED CERTIFICATE OF OCCUPANCY IS ISSUED.

FOR OFFICE USE ONLY

REQUESTED DATE OF INSPECTION _____

1) TIME NOTIFICATION DATE _____ TIME OF INSPECTION _____ CONTACT MADE (YES) ___ (NO) ___

TO WHOM _____ VOICE MAIL (YES) _____ CALL MADE BY _____

2) TIME NOTIFICATION DATE _____ TIME OF INSPECTION _____ CONTACT MADE (YES) ___ (NO) ___

TO WHOM _____ VOICE MAIL (YES) _____ CALL MADE BY _____

3) TIME NOTIFICATION DATE _____ TIME OF INSPECTION _____ CONTACT MADE (YES) ___ (NO) ___

TO WHOM _____ VOICE MAIL (YES) _____ CALL MADE BY _____

1) FAILED INSPECTION DATE _____ INSPECTED BY _____

2) FAILED INSPECTION DATE _____ INSPECTED BY _____

3) FAILED INSPECTION DATE _____ INSPECTED BY _____

PRIVATE WATER APPROVAL _____ LANDLORD REGISTRATION _____ ASSOCIATION LETTER _____

EXISTING VIOLATION (LIST ON BACK) Y N SELLER PAID FOR CCO _____ BUYER PAID FOR CCO _____

ALL DOCUMENTS SUBMITTED (YES) ___ (NO) ___ APPROVAL DATE _____ INSPECTOR _____

TYPE OF PAYMENT CASH ___ CHECK# _____ MONEY ORDER # _____ RECEIPT # _____

ADDITIONAL RE-INSPECTION PYMT CASH ___ CHECK# _____ MONEY ORDER# _____

NOTICE TO APPLICANT

A CONTACT NAME AND # IS REQUIRED _____
Someone must be present if there are personal belongings within. NO CCO WILL BE ISSUED WITH ANY OPEN PERMITS/VIOLATIONS.
THERE IS A 10-DAY WINDOW FROM THE TIME OF INSPECTION TO THE ISSUANCE OF A CCO.